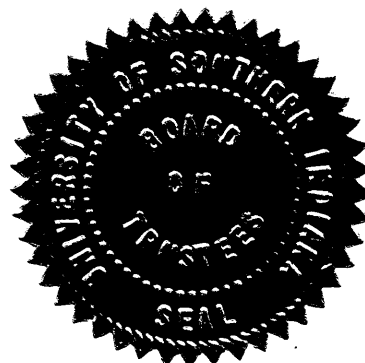


OFFICIAL MINUTES
UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES

January 8, 1988



MINUTES

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

January 8, 1988

The University of Southern Indiana Board of Trustees met Friday, January 8, 1988, in Indianapolis, Indiana. Present were Trustees William Brooks, Jr., Percy Clark, Jr., Robert Fair, J. Patrick Leahy, Joseph O'Daniel, John J. Pruis, Carole Rust, and George Weathersby. Also attending were President David L. Rice, Vice Presidents Donald Bennett, Robert Reid, and Sherrienne Standley; and Assistant Vice President for Business Affairs Richard Schmidt. Representing the Odle Group, Inc., were Duane Odle and Larry Phelps.

There being a quorum present, Mr. Fair called the meeting to order at 8:05 a.m. He inquired about Byron Wright's condition since his surgery on December 24. Dr. Rice reported that Mr. Wright is progressing well and may be able to take on some part-time assignments soon.

SECTION I - GENERAL AND ACADEMIC MATTERS

A. APPROVAL OF MINUTES OF NOVEMBER 5, 1987, MEETING

On a motion by Mrs. Rust, seconded by Dr. Weathersby, the minutes of the November 5, 1987, meeting were approved.

B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

The next regular meeting of the Board of Trustees was set for Thursday, March 3, 1988, at 11:00 a.m. at the University of Southern Indiana. Committee meetings at 9:00 a.m. will precede the Board meeting March 3.

C. PRESIDENT'S REPORT

Dr. Rice reported to the Board the themes stressed at the Governor's Conference for University Trustees sponsored the previous day by the Commission for Higher Education and by Lilly Endowment, Inc., in which the problems of a global society and challenges for economic development were set forth. He said it was one of the best governor's conferences he had attended.

Dr. Rice distributed to the Board materials supplied at the Joint Education Committee meeting held January 5 in Indianapolis. He called particular attention to the Performance Objectives for 1985-87 and spoke of how the Board of Incorporators' report laid the foundation for the future of the University.

Dr. Rice reported that the 1988-89 preliminary budget plans will be presented to the Board in March.

Dr. Rice then called on Richard Schmidt to report on a study of the University's computer system. Mr. Schmidt reported that the University will begin assessing the replacement of its main computer system, which

includes two primes and one IBM. He said that the University intends to purchase a new computer system, which would bring computer resources together. He added that the new system would utilize funds set aside in 1985 from the Commission for Higher Education to continually upgrade computer facilities. Mr. Schmidt reported that this plan would consist of two phases. The first phase would cost approximately \$400,000 - \$425,000, and the second phase would cost approximately \$300,000 - \$350,000. He added that more information concerning this plan would be presented to the Board in March.

Dr. Rice reported that the Indiana General Assembly is in session, and he is doubtful there will be changes in the budget. However, Dr. Rice added that there are three items the University will be working to achieve: 1) salary increases up to five percent, which would represent about \$90,000 for USI, 2) replacement of part-time faculty with full-time faculty, costing approximately \$50,000, and library improvement costing approximately \$150,000, and 3) fee replacement for the new building.

Dr. Rice reported to the Board that he has been selected by the American Association of State Colleges and Universities (AASCU) to travel to Australia March 6 to 21. He added AASCU has selected presidents of various educational institutions to visit other countries to study opportunities for international exchange/missions programs. Dr. Weathersby commended Dr. Rice to travel to Australia. On a motion by Dr. Weathersby, seconded by Mr. O'Daniel, it was approved that Dr. Rice travel to Australia March 6 to 21 as a member of AASCU's international exchange/missions program.

D. OTHER BUSINESS

Discussion centered on topics at the Governor's Conference for University Trustees, and how USI might respond through programs for outreach, minority enrollment, and economic development, as well as innovative ways to stimulate academic achievement. Dr. Weathersby suggested University officials and the Board invite members of the Commission for Higher Education to Evansville sometime during this calendar year. Dr. Weathersby also noted after attending the Conference, that there seems to be a high degree of interest in economic development. He added that it may also be appropriate for the University to host a joint meeting with representatives of IV-Tech to discuss similar concerns in order to become more responsive to some of the challenges presented at the Governor's Conference.

SECTION II - FINANCIAL MATTERS

A. CLASSROOM BUILDING DESIGN DEVELOPMENT

In November, 1987, the Chairman of the Board appointed a committee consisting of Mrs. Rust, Mr. Brooks, Mr. Leahy, and Mr. O'Daniel to review and approve the Classroom Building design and development plans and cost estimates. The committee met December 15, 1987, and report of the meeting is included in Exhibit II-A.

At the regular meeting of the Board on January 8, 1988, Mr. Larry Phelps, representing The Odle Group, Inc., presented an outline of the schedule for the new classroom building. He reported that the construction documents should be completed by mid-March. The bidding period will last approximately 30 days beginning in mid-April, and construction should begin a few days after the bidding period ends. He reported that it is anticipated the building be enclosed before winter, in order for construction to continue until the completion date of August, 1989.

Mr. Phelps also reported that the development is currently five and one-half months behind because of the state's approval time. However, he added, most of that time could be reacquired through the architect's drawing-time period and the construction-time period.

Mr. Schmidt reported that in March a plan for interim financing will be presented to the Board. He added that University representatives have communicated with several banks in Indianapolis and Evansville and will invite proposals. Dr. Clark emphasized the need for the University to consider minority contractors.

B. BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS

On a motion by Dr. Pruis, seconded by Dr. Weathersby, the following Budget Appropriations, Adjustments, and Transfers were approved.

Additional Appropriations

From: Unappropriated Athletic Funds

To: 3-30602-4510 Athletics Baseball
Supplies and Expense \$990

To appropriate donations to
Athletic Department

Transfer and Appropriation of Funds

From: 6-64100 Academic Building Facilities

To: 6-62120 Emergency Electrical Repair
Repairs and Maintenance \$10,000

To appropriate and transfer funds for emergency
electrical repairs

C. APPROVAL OF REVISED GROUP LIFE INSURANCE PROGRAM

The University's group life insurance program was reviewed by the Ad Hoc Insurance Benefits Committee. A revised life insurance program which includes changes to the basic coverage, the cost-sharing arrangement and the retired life coverage was recommended.

All employees hired February 1, 1988, and thereafter, would be required to enroll in the revised group life insurance program. University employees currently enrolled in the present group life insurance plan would have the option of enrolling in the revised life insurance program during a period of open enrollment, February 1, 1988, through April 30, 1988. If a current employee elects to enroll in the revised program, the employee would not have the option of returning to the present plan at a later date. Employees who elect to remain in the present plan would be eligible to maintain the benefits of the current plan during their active years of service and during retirement.

On a motion by Dr. Pruis, seconded by Dr. Weathersby, the following revised group life insurance program, effective February 1, 1988, was approved.

REVISED GROUP LIFE INSURANCE PROGRAM

A. Coverage for Active Employees

Type of Coverage	Basic Term Accidental Death and Dismemberment
Minimum Coverage	\$18,000
Maximum Coverage	\$75,000
Amount of Coverage	1.5 times annual salary, rounded to nearest \$1,000. Volume reduced by 35 percent on July 1 following the attainment of age 66.
Cost - University	100 percent
Cost - Employee	None

B. Coverage for Retired Employees

Type of Coverage	Basic Term
Amount of Coverage	\$5,000
Cost - University	100 percent
Cost - Retiree	None

SECTION III - PERSONNEL MATTERS

On a motion by Dr. Weathersby, seconded by Dr. Pruis, the following personnel items were approved.

A. LEAVE OF ABSENCE WITHOUT PAY

J. Jeff Hays, Purchasing Agent; leave of absence without pay from January 4, 1988, through the final meeting day of the 1988 Indiana General Assembly.


B. EMERITI FACULTY

Daniel A. Miller, Chairman, Division of Social Science, and Professor of History, will retire at the end of the 1987-88 Fiscal Year, after 22 years of service. It was approved that he be officially retired with the title Professor Emeritus of History.

Carl D. Sclarencio, Assistant Professor of English, will retire at the end of the 1987-88 academic year after 20 years of service. It was approved he be officially retired with the title Assistant Professor Emeritus of English.

There being no further business, the meeting was adjourned at 9:20 a.m.

Respectfully submitted,



Carole D. Rust, Secretary

CLASSROOM BUILDING DESIGN DEVELOPMENT COMMITTEE REPORT

The Design Development Committee met Tuesday, December 15, 1987, at 11:00 a.m. in the University Center. Present were Trustees Carole Rust, William Brooks, Jr., J. Patrick Leahy, and Joseph O'Daniel. Also attending were Chairman of the Board Robert Fair; President David Rice; Vice Presidents Robert Reid, Sherrienne Standley, and Byron Wright; Director of Physical Plant John Klingelhofer; and Assistant Director of Physical Plant Stephen Helfrich. Representing the architectural firm of The Odle Group, Inc., were Larry Phelps and Luky Ilioaia. Arch Biagi of Biagi, Chance, Cummins, London, Titzer, Inc., also attended.

Mr. Phelps presented the building plans floor by floor and explained the model of the building. Mr. Biagi explained certain engineering aspects including energy conservation measures.

The committee members asked several questions and made suggestions that certain refinements be considered.

The committee approved the design development and estimated costs as presented by the architect.

The cost estimates are as follows:

Construction costs	\$6,150,000
Contingency	<u>293,000</u>
Total for Building and Site	\$6,443,000
Classroom/Laboratory/Remodel	<u>671,000</u>
	<u>7,014,000</u>
A & E Fees (5.5%)	<u>385,770</u>
	<u>7,399,770</u>
Balance for moveable equipment, miscellaneous cost and alternates	400,230
Total Project	<u>\$7,800,000</u>

Alternates to be bid:

No. 1 Excavate and rough finish basement Phase I	\$ 245,000
No. 2 Excavate and finish basement Phase II	\$ 400,000
No. 3 Precast in place of limestone	\$ (80,000)
No. 4 Electrical Loop System	\$ 73,000